

SIMULATION INSTRUCTOR WORKSHOP

CHOOSE YOUR DATE IN 2020!
THURSDAY, AUGUST 13TH
THURSDAY, NOVEMBER 12TH



REGISTRATION FORM

CONTINUED
ON REVERSE

Updated contact information below.

NAME _____

CREDENTIALS _____

SOCIAL SECURITY # XXX-XX- _____ (last 4 digits required)

OCCUPATION _____

EMAIL ADDRESS _____

HOME ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME COUNTY _____

HOME # _____ WORK # _____

EMPLOYER _____

DEPARTMENT _____

EMPLOYER'S ADDRESS _____

CITY _____ STATE _____ ZIP _____

WORK COUNTY _____

Program announcements will be sent to your email unless you opt out from receiving MAHEC emails. We never share our mailing lists.

Please remove my name from the MAHEC mailing list.

MEAL PREFERENCE Vegetarian Gluten-free Vegan

MAHEC assumes permission to use audio, video, and still images from this program for promotional and educational purposes. Please speak with a staff member if you have any concerns.



Stay connected! Follow us on Facebook: @MAHECEd

LOCATION MAHEC Simulation Center
Mary C. Nesbitt Biltmore Campus
119 Hendersonville Rd, Asheville, NC 28803

2 DATES OFFERED Thursday, August 13, 2020
Thursday, November 12, 2020

REGISTRATION PROGRAM 3:45 pm–4:00 pm
4:00 pm–8:00 pm (*light dinner provided*)

Early registration deadline = 7 days prior to program start

PROGRAM FEE \$49.00 per person

MAHEC EMPLOYEES FREE (*must register in order to attend*)

CLICK HERE TO REGISTER


UNC HEALTH
SCIENCES at
MAHEC

WORKSHOP SELECTION

SELECT WHICH WORKSHOP DATE YOU ARE ATTENDING

Thursday, August 13, 2020

Registration: 3:45 pm–4:00 pm

Program: 4:00 pm–8:00 pm (*light dinner provided*)

Thursday, November 12, 2020

Registration: 3:45 pm–4:00 pm

Program: 4:00 pm–8:00 pm (*light dinner provided*)

PAYMENT INFORMATION

EVENT FEE \$49.00 \$64.00 (*if within 7 days of program start*)

MAHEC EMPLOYEES FREE (*must register in order to attend*)

Full payment must accompany all submitted registrations unless a payment plan has been approved in advance. Registrations received without accompanying payment will not be processed.

Check is enclosed Credit card information provided

Visa MasterCard Discover Card American Express

ACCOUNT # _____

EXP ____ / ____ **CODE ON BACK OF CARD** _____ (3 digits)

NAME ON CARD _____

SIGNATURE _____

Send completed registration form to:

MAHEC Registration
121 Hendersonville Road, Asheville, NC 28803

Fax completed

registration to:
828-257-4768

HAVE A QUESTION?

Contact the Program Planner

Elaine Alexander, RN, MSN, RNC-OB

elaine.alexander@mahec.net or 828-257-4414



Special Services

828-257-4485

REGISTRATION INFORMATION

828-257-4475

FAX REGISTRATION

828-257-4768

ONLINE REGISTRATION

www.mahec.net/cpd

EMAIL

registration@mahec.net

MAIL

MAHEC Registration

121 Hendersonville Road, Asheville, NC 28803

REGISTRATION POLICIES

Early registration deadline for August: 8/6/2020

Early registration deadline for November: 11/5/2020

The program registration fee is \$49.00 or FREE for MAHEC Employees (must register in order to attend). These fees include administrative costs, educational materials, and a light dinner. If your registration is received after the respective deadline listed above, the total fee will be the registration fee + \$15.00.

MAHEC has a pay-up-front policy for all CE programs. The only exception is for pre-approved programs where an individual payment plan is appropriate. Registrations received without accompanying payment will not be processed and participants who have not paid the course fee will not be admitted into the program.

Unless otherwise noted in course materials, the following cancellation policy applies to all programs:

- Cancellations must be in writing (via fax, email, or mail)
- Cancellations received more than 2 weeks prior to the event will receive 100% refund
- Cancellations received between two weeks and two full business days prior to the first day of the event are refunded at 70% of the registration fee subject to a minimum \$25 cancellation fee
- No refunds or credits will be given for cancellations received less than two full business days prior to the event
- No vouchers will be issued in lieu of a refund
- Transfers/substitute(s) are welcome (please notify us in advance of the program)

DIRECTIONS

CLICK FOR DIRECTIONS

**MAHEC Simulation Center
Mary C. Nesbitt Biltmore Campus
119 Hendersonville Road
Asheville, NC 28803**

From I-40 E: Take Exit 50; turn left on Hendersonville Rd.

From I-40 W: Take Exit 50B; merge on Hendersonville Rd.

At the first light, turn left into the DoubleTree Hotel complex. Turn left (away from the hotel). You will see a steep driveway on your right. Turn right and go up that driveway to the MAHEC Biltmore Campus.

From 19-23 (I-26): Take 240 East to Exit 5B (Charlotte Street). Exit right onto Charlotte Street. At the 4th light, make a left onto Biltmore Avenue. Proceed through 8 traffic lights. At the 9th light, turn right into the DoubleTree Hotel complex. Turn left (away from the hotel). You will see a steep driveway on your right. Turn right and go up that driveway to the MAHEC Biltmore Campus.

Mountain Area Health Education Center (MAHEC) is approved as a provider of nursing continuing professional development by the NC Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation. Participants must attend 80% of the activity to receive credit.